

<ul style="list-style-type: none"> role Garda vetting status if required or applicable to your role 			
<ul style="list-style-type: none"> Special Category Data such as health data will only be processed if you provide it 	Job Candidate	To manage the receipt, administration, evaluation and management of your job application	Explicit consent

Any job application or the granting of an interview will not create an employment relationship or other agreement between North and East Housing Association and yourself. The submission of your CV and application does not obligate North and East Housing Association in any way to consider your application, to grant an interview or to make an offer of employment. Any offer will be conditional on your executing written terms and conditions of employment and complying with any other reasonable requests.

Personal Data We Collect and how we use it

We collect personal data relating to you when you submit your CV to us for this job application, or if your personal data is submitted to us via third-party recruiters or when we engage in background checks. We may do this as summarised below:

Sharing of Personal Data: for the purposes set out above, we may share your personal data with other parties. The recipients of your personal data such as referees

International Transfers of Personal Data: We may transfer your personal data to countries that are not part of the EEA. These are known as “third countries” and may not have data protection laws that are as strong as those in the EEA. This means that we will take additional steps in order to ensure that your personal data is treated just as safely and securely as it would be within EEA under the GDPR as follows:

- We will transfer to countries which have been approved as “adequate” by the European Commission.
- We may use specific contracts with third parties that are approved by the European Commission for the transfer of personal data to third countries. These contracts ensure the same levels of personal data protection that would apply under the GDPR.

Data Retention: Your personal data will be retained only for as long as reasonably necessary for the purposes set out in this notice and if required by applicable law.

Security: Data security is very important to Us, and we are committed to protecting the security of the personal data you share with us or we otherwise process about you. In support of this commitment, we have implemented appropriate technical, physical and organizational measures to ensure a level of security appropriate to the risk. We have attempted to protect our servers by locating them in areas with security procedures, use of firewalls and implementing other generally available security technologies.

Your Rights: If you want to know what personal data we hold on you, you can ask us for details of that personal data and for a copy of it (where any such personal data is held). You have the right to correct, amend or have deleted your personal data in the event that it is inaccurate or has been processed incorrectly, or when the right to erasure applies. You can object to the processing of this data or request that the processing be restricted where it is based on our legitimate interest or consent. You may withdraw your consent where you have provided this. Your personal data is not subject to automated decision making.

If you have any cause for complaint about our use of your personal data, you have the right to lodge a complaint with the Data Protection Commission in Ireland [Homepage | Data Protection Commission by email at \[dpo@dataprotection.ie\]\(mailto:dpo@dataprotection.ie\)](http://www.dataprotection.ie)

